

The Authentic T-Shirt Company®/SanMar Canada Meeting agenda — JHSC

SUMMARY					
Meeting Topic: Joint Health and Safety Committee Meeting					
Date	Jan 6, 2022	From	1:00 pm	To:	1:30 pm
Location:	Online	Note Taker:	Graeme	Duration:	30 Mins

AGENDA	
Time	Topic
	Roll Call
	Adoption of minutes of last meeting
	Reports (First aid statistics/summary, Incidents, Inspections, Education/Training)
	Old Business: Review and updates from previous meeting(s)
	New Business
	Adjourn

Meeting minutes

Joint Health and Safety Committee Meeting

Meeting date:	01/06/22	Committee members present: Worker(W) Employer (E) rep & Co Chair Graeme MacDougall (E-Co-chair) Y Anita Kwok (E-Rep) Y Colin Choww (W-Rep) Y Eveta Rimano (W-Rep) Y Jack Situ (W-Co-Chair) Y Jocelyn Szobota (Quest) Y	Y/N	Last committee evaluation:	Last Committee Evaluation Nov 5, 2021
Previous meeting:	12/02/21	Graeme MacDougall (E-Co-chair)	Y	Next committee evaluation:	Next Committee Oct 6, 2022
		Anita Kwok (E-Rep)	Y		
		Colin Choww (W Rep)	Y		
		Eveta Rimando (W-Rep)	Y		
		Jack Situ (W-Co-chair) Jocelyn Szobota (Guest)	Y Y		
Next meeting:	01/27/22			Days without time-loss injury:	48

	Risk assessments conducted	Site inspections conducted	OHS program reviews	Site-wide education programs delivered	Recommendations made to employer
This period	0	1	0	0	3
Year-to-date	1	1	0	0	3

Reports	First aid Summary Reports	
	Incidents	<ul style="list-style-type: none"> N/A
	Inspections	<ul style="list-style-type: none"> Site Inspection for December 2021 was conducted only by Jack Situ due to Covid related staffing issues Piping for gas, compressed air, etc is not properly labeled. JHSC has been informed that Employer has recommended BC Hydro to be contacted for an inspection to point out where electrical lines are and how they should be properly labelled. As JHSC is unaware of account information with BC Hydro we recommend that HR or Employer arrange this inspection.
	Other OHS reports	N/A

	Training and education	<ul style="list-style-type: none">• N/A
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	Item #		Who	Target date
Old Business	1.			
	2.			
	3.			
	4.			
	5.			
New Business	1.	<p><u>Update to Rules of Procedure.</u></p> <p>JHSC has voted to conduct the annual self evaluation the 1st Thursday of every October. Resolved.</p>		
JHSC Recommendations to Employer		<ol style="list-style-type: none"> 1. Contact BC Hydro to schedule inspection concerning power lines and how they should be properly labeled in the WH. 2. Due to Covid concerns the JHSC would like to train two additional staff members in completing monthly site inspections. This is to ensure we always have the required 2 individuals conducting these inspections. Anita has one individual in mind who has expressed interest in joining the JHSC. Anita and Jack will solicit for a 2nd individual. 3. Due to current Covid concerns & the Omicron variant Anita has requested the review of N95 masks as the standard mask available to to the WH. At least for the remainder of the winter season. 		

	Injuries						Threats of violence
	Incidents	Near misses	First aid only	Medical aid only	Number of time-loss injuries	Days lost due to injury	
This period	0	0	0	0	0	0	0
This period last year	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Year-to-date	0	0	0	0	0	0	0